



**2018 Annual General Meeting
Thursday, November 22rd, 2018
The Valhalla Inn, Thunder Bay
MINUTES**

That there was an adequate number of members present, the meeting was called to order at 11:00 a.m. on November 22rd, 2018, by MEA President, John Thompson.

1. John addressed the assembly and provided an overview of his President's Message included in the 2018 Annual Report package. He also expressed appreciation to the entire workshop organizing team for a job well done in Thunder Bay.
2. The members were referred to the notice of meeting attached to the agenda package that indicated due notice was given to members as required in the MEA Constitution.
3. **Reading and/or Consideration of the Minutes of the Previous AGM Meeting held at the Courtyard by Marriott, Brampton on November 23rd, 2017.**

There were no questions or discussion regarding the previous minutes.

Motion AGM2018-01: *That the minutes of the 2017 Annual General Meeting of Municipal Engineers Association held November 23rd, 2017 at the Courtyard by Marriott, Brampton, be approved as presented.*

Moved by Sandra Lawson
Seconded by Jason Cole
CARRIED

4. **Business Arising out of the Previous Minutes**

None
5. **Amendments to the Constitution and Letters Patent**

None
6. **Reading and/or Considering Correspondence**

No correspondence was received or considered at the meeting.

7. Reading and/or Considering of Administrative Reports

7.1 Executive Committee Report

John Thompson, MEA President, provided an overview of the MEA Executive Committee Report. He highlighted the work related to MCEA reform, OCSI, LID Storm Water Policy, the Young Professionals Committee, Watershed Planning Guidance, ORCGA, the MEA Training Certificate Program, website improvements, the recruitment of a new MEA Executive Director and other activities.

Motion AGM2018- 02: *That the MEA Executive Committee Report be accepted.*

Moved by Joe Pitushka
Seconded by Anna Godo
CARRIED

7.2 Nominating Committee Report

Paul Knowles, MEA Past President, provided an overview of the Nominating Committee Report and the list of candidates for the next MEA Board.

Motion AGM2018-03: *That the MEA Nominating Committee Report be accepted.*

Moved by Gary Moore
Seconded by Nick Colucci
CARRIED

7.3 Treasurer's Report

Salim Alibhai, MEA Secretary-Treasurer, presented the Treasurer's Annual Report and recommended that the Audit Committee continue to be used as a useful way to consider and act on the results of the annual Association audit.

Motion AGM2018-04: *That the MEA Treasurer's Report Fiscal Year 2017/2018 be approved as presented.*

Moved by Chris Traini
Seconded by David Atkins
CARRIED

7.4 Auditors Report & Motion for 2018/2019 Auditor

Salim Alibhai, MEA Secretary-Treasurer, provided an overview of the Auditor's Report (August 31, 2018) as prepared by Lynne Remigio, CPA CA, Licensed Public Accountant, and proposed to use the same auditor for August 31, 2019.

Motion AGM2018-05: *That the Audit of the Financial Statements of August 31, 2018, of the Municipal Engineers Association carried out by Lynne D. Remigio, CPA CA, Licensed Public Accountant, be accepted.*

Moved by Steve Lund
Seconded by Paul Knowles
CARRIED

Motion AGM2018-06: *That the firm of Lynne D. Remigio, CPA CA, Licensed Public Accountant, be engaged to perform the August 31, 2019 audit of the MEA Financial Statements.*

Moved by Steve Lund
Seconded by Paul Knowles
CARRIED

7.5 Audit Review Committee Report:

Salim Alibhai, MEA Secretary-Treasurer, provided an overview of the Audit Review Committee Report.

Motion AGM2018-07: *That the MEA Audit Review Committee Report be accepted.*

Moved by: Gary Moore
Seconded By: Nick Colucci
CARRIED

7.6 Motion approving Executive Committee's Actions in 2017/2018

John Thompson, MEA President, solicited a motion from the floor.

Motion AGM2018-08: *That the actions of the 2017/2018 Executive Board are endorsed by the MEA membership.*

Moved by David Mhango
Seconded by Sandra Lawson
CARRIED

8. Reading and/or Considering Reports of Standing and Special Committees

John Thompson, MEA President, referenced the various reports of Standing and Special Committees of the MEA that were included in the 2018 AGM Annual Report, and if there were any questions or business arising from them.

Motion AGM2018-09: *That all the reports of the Standing and Special Committees as presented in the 2018 MEA Annual Report, be accepted.*

Moved by Reg Russwurm
Seconded by Christine Adams
CARRIED

9. Reading and/or Considering of Other Resolutions

None.

10. General Business

John Thompson, MEA President, announced that the 2019 MEA Annual Workshop & AGM will be jointly organized by the towns of Collingwood, Wasaga Beach and The Blue Mountains and hosted as a South Georgian Bay event. John acknowledged the organizers (Mike Pincivero, John Velick and Reg Russwurm). Further details on dates and hotel locale will be provided in the spring of 2019.

11. Election of Directors for 2018/2019 MEA Board Term

Paul Knowles, MEA Past President announced there are 10 candidates to serve on the MEA Board for the 2018/2019 term. The current President, John Thompson, becomes the past-president. There will be 2 vacancies on the board with the departure of the current Past-President (Paul Knowles) and the retirement of a Director (Gary Moore). All other current members of the Board have indicated their respective willingness to be candidates to serve the MEA membership as a Board member for the 2018/2019 term.

The Executive Director received one nomination from the membership for one of the two Board vacancies – this was forwarded to the Nominating Committee for consideration. The Nominating Committee accepted the nomination (Nick Colucci) and recommended another member (George Elliott) as the 2 candidates to fill the vacancies on MEA Board for the 2018/2019 term.

With the approval of the Nominating Committee Report, (Item 7.2) the candidates for Directors for the MEA Board for the 2018/2019 term are:

John Thompson (Past-President)	City of Barrie
Steve Lund	Huron County
Roslyn Lusk	City of Kitchener
Salim Alibhai	York Region
Enrico Scalera	Town of Oakville
Christine Adams	City of St. Catharines
Matthew Miedema	City of Thunder Bay
Jason Cole	County of Lambton
George Elliott	Town of Strathroy-Caradoc
Nick Colucci	Township of Brant

Motion AGM2018-10: *That the election of the candidates for MEA Board for the 2018/2019, be approved as presented.*

Moved by Gary Moore
Seconded by Rick Harms
CARRIED

12. Adjournment

Motion AGM2018-11: *That the 2018 Annual General Meeting be adjourned.*

Moved by Nick Colucci
Seconded by Nick Colarusso
CARRIED

The meeting was adjourned at 12.00pm

Next Annual General Meeting 2019 will be in the South Georgian Bay area.

Minutes of meeting prepared by:

**D. M. (Dan) Cozzi,
MEA Executive Director**